

SAMPLE LETTER TO BE SENT TO COLLEGE COACHES

October 1, 2008

Munga Eketebi  
Head Men's Soccer Coach  
FLORIDA INTERNATIONAL UNIVERSITY  
Golden Panther Arena  
Miami, FL 3319

Dear Coach Eketebi,

After speaking with my club coach, high school counselor and talking with my family, I would like to submit for your review and consideration my resume and credentials as a potential student of Florida International University.

I currently attend (NAME OF YOUR High School in YOUR CITY, Ontario, Canada) and I am enrolled in the Executive Assistant Program sponsored by Vaughan School District and will graduate Spring of 2009. My GPA is a 3.0 and my SAT score is 2000, which should qualify me for academic scholarships. I have applied to Florida International University and will be seeking an athletic or academic scholarship.

As I narrow my college and career pursuit, the information Florida International University provided me academically encourages me to put your school and program at the top of my list. I believe my academic standing along with my standardized test scores will afford me the opportunity to attend Florida International University and pursue a career in the hospitality industry.

I will be calling you over the next few days to make sure you received my package and hopefully talk with you about Florida International University, your program and player needs and how I might fit as a prospect for your Golden Panthers soccer team. I would appreciate any information you can send me regarding scholarship and financial aid that might be available at Florida International University.

Thank you for your time and consideration, I look forward to personally speaking with you in the very near future.

Sincerely,

John Smith

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